



Government of Peoples Republic of Bangladesh

**Prime Minister's Office**

# **Prime Minister's Commitment Monitoring System**

## **User Guide**

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## About this Document

The computerized Online Prime Minister's Commitment Monitoring System will ensure its accuracy and fulfill all requirements of the system if the user handles the system properly. This manual is prepared for helping the user to operate the system. In order to work with the system, the user must follow the steps.

The document is divided into the following chapters:

Chapter	Description
<b>Starting the System</b>	This chapter gives a description of Prime Minister's Commitment Monitoring System and its basic functionalities.
<b>Login Information</b>	This chapter provides the login details of the system.
<b>Basic Configuration</b>	This chapter provides the details of configuring the basic system settings.
<b>Commitment Monitoring</b>	This chapter provides the details of monitoring the Prime Minister's Commitment/Directives according to the privilege.

# Conventions Used in this Document

We use the following text formatting conventions:

## **Calibri**

Used for marking chapter title.

## **Bold**

Used for marking quick direction, chapter number.

## ***Bold Italic***

Used for marking module title, module heading.

## ***Bold***

Used for marking module sub heading.

## ***Italic***

Used for marking module features and functions.

# Chapter 1

## 1 Starting the System

### 1.1 The Commitment Monitoring System

The commitment monitoring system is a **web-based application** for government stakeholders i.e. Prime Minister's Office, Ministries, Authorities etc. to ensure the progress milestones of Prime Minister's Commitments or Directives given on the current government tenure. To start the commitment monitoring system, user has to open an internet browser such as Internet Explorer, Mozilla Firefox, Opera or Google Chrome (as shown Figure – A) and has to type “<http://pmc.pmo.gov.bd/>” in the address bar.

After writing this address into the address bar user has to click on go button or has to press “Enter” key on keyboard and then there will appear a application landing screen (as shown Figure – A).



Figure A: Internet Browser with the URL <http://pmc.pmo.gov.bd/>

## 1.2 Before you Start

If you are a first time user you have to conform some system requirement to run the system smoothly. From the commitment monitoring system first screen after entering web address there will appear a landing screen (as shown Figure – A). If you are not an user of commitment monitoring system then contact '[pmc@pmo.gov.bd](mailto:pmc@pmo.gov.bd)' or '[kabir@pmo.gov.bd](mailto:kabir@pmo.gov.bd)' or '[sakib@promiti.com](mailto:sakib@promiti.com)' to obtain an username and password with prior approval of your corresponding authority.



Figure B: Landing Screen of Commitment Monitoring System

1. Header: In this user interface section system will show the header of the system.
2. Theme Switcher: In this section user can change the color theme of the system as defined.
3. User Info: In this section logged in user can see the detail information.
4. Top Menu: In this section main navigation menu will be displayed.
5. Content Panel: In this section modular contents of the commitment monitoring system will be displayed.

### 1.3 Bangla Font Help

The commitment monitoring tool was built on the base of Unicode (UTF-8 support), thus user can use the tool in any language. The basic used languages of this tool are English and Bengali. As off the user computer operating system by default supports English language you may face difficulties to read the 'Bengali' content of this tool. To resolve this problem navigate on 'Font Help' from 'Top Menu' (as shown on Figure – B) and you will get the full installation details of Bengali language support on your operating system (as shown on Figure – C).

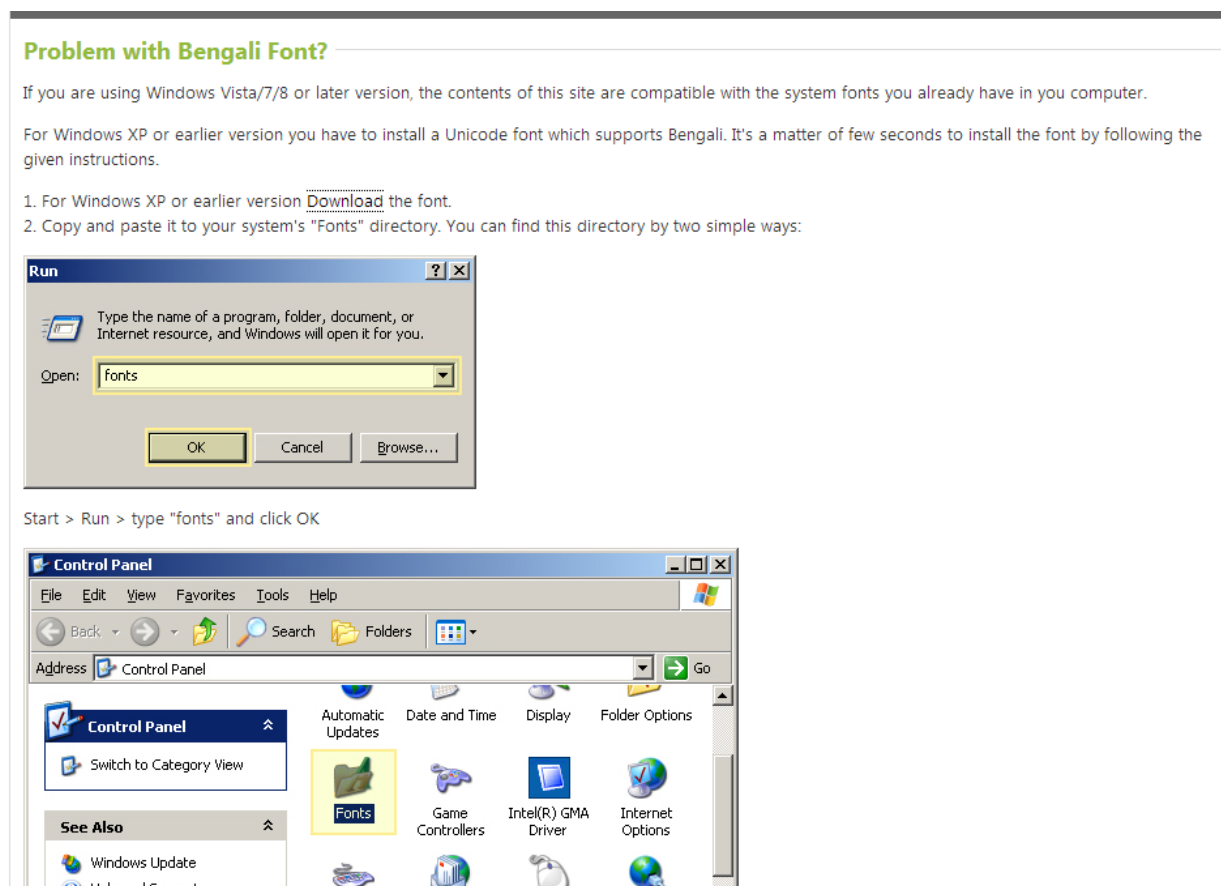


Figure C: Help on Bengali Font Problem

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

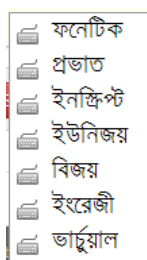


Figure C1: Bengali Keyboard option

# Chapter 2

## 2 Login Information

### 2.1 Log on to the System

As of the commitment monitoring system is a **web-based application** for selective government stack-holders and contains privileged information of government it was covered by a secured access control library. This protects unauthorized access of attackers to login or phishing the system content or information or deliver the relative information of authorized logged in users.

To log on the system navigate the 'Login' button from the top menu (as shown on Figure – B) and you will got the login screen of commitment monitoring system (as shown on Figure – D).



PMC | 0.01 - Login

Username

Password

Figure D: Login Screen

Provide you login credentials as username and password and click on 'Submit' button. The access control library (ACL) will authenticate you and identify your roles and operational rules and will be redirected to your relative landing page.



## 2.2 Logging out & Password Retrieval

To logging out from the system click on the 'Logout' button from the right corner of top menu (as shown on Figure – E) and system will process your log out request, saves your back-track information and send back to you at the application landing page (as shown on Figure – A).

The screenshot shows the system's main interface. At the top, there is a header with the Prime Minister's Office logo, the text 'প্রধানমন্ত্রীর কার্যালয়' (Prime Minister's Office), 'গণপ্রজাতন্ত্রী বাংলাদেশ সরকার' (People's Republic of Bangladesh Government), and 'মাননীয় প্রধানমন্ত্রীর প্রতিশ্রুতি পর্যবেক্ষণ ব্যবস্থা' (Prime Minister's Commitment Monitoring System). On the right, it says 'লগইন: জিয়াউল আবেদীন' (Login: Ziaul Abedin). Below the header is a navigation bar with 'Home', 'Basic Configuration', 'Font Help', and a 'Logout' button. The main content area is titled 'মাননীয় প্রধানমন্ত্রীর প্রতিশ্রুতি পর্যবেক্ষণ প্রতিবেদন' (Prime Minister's Commitment Monitoring Report). Under 'BASIC CONFIGURATION', there is a 'Status List' section with a table of project statuses. Below the table is an 'Add Project Status' section with a 'STATUS NAME' input field.

Status ID	Status Name	Operation
13	অপেক্ষমান	<a href="#">Edit</a> <a href="#">Delete</a>
18	উদ্যোগ বিহীন	<a href="#">Edit</a> <a href="#">Delete</a>
12	ডিপিপি প্রক্রিয়াধীন	<a href="#">Edit</a> <a href="#">Delete</a>
16	পরিত্যক্ত	<a href="#">Edit</a> <a href="#">Delete</a>
17	প্রাথমিক উদ্যোগ গৃহীত	<a href="#">Edit</a> <a href="#">Delete</a>
11	বাস্তবায়নাধীন	<a href="#">Edit</a> <a href="#">Delete</a>
10	বাস্তবায়িত	<a href="#">Edit</a> <a href="#">Delete</a>

**Add Project Status**

STATUS NAME

Figure D: Logout from the System

If you forgot your password please make a note to '[pmc@pmo.gov.bd](mailto:pmc@pmo.gov.bd)' or '[kabir@pmo.gov.bd](mailto:kabir@pmo.gov.bd)' or '[sakib@promiti.com](mailto:sakib@promiti.com)' to retrieve your respective username and password with prior approval of your corresponding authority.

## Chapter 3

### 3 Basic Configuration (Admin Use Only)

#### 3.1 Basic Configuration



Figure E: Basic Configuration Home Page

If you are an Administrator of the commitment monitoring system you will be redirected after login to this 'Basic Configuration Home Page' (as shown on Figure – E). From this module you can control the dynamic configuration options used over the functionalities of commitment monitoring system for various purposes. The components under 'Basic Configuration' menu (as shown on Figure – E) are:

- a. District
- b. Upazilla
- c. Political Party
- d. Government Tenure
- e. Constituency
- f. Parliament Member
- g. Ministry
- h. Executing Authority
- i. Notification Authority
- j. Project/Commitment Status

### 3.1.1 District

To configure administrative district of Bangladesh you have to navigate 'Basic Configuration > District' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of district configuration (as shown on Figure – F).

BASIC CONFIGURATION

District List

District ID	District Name	Operation
21	কক্সবাজার	Edit  Delete
37	কিশোরগঞ্জ	Edit  Delete
38	কুড়িগ্রাম	Edit  Delete
20	কুমিল্লা	Edit  Delete
39	কুষ্টিয়া	Edit  Delete
35	খাগড়াছড়ি	Edit  Delete
36	খুলনা	Edit  Delete
26	গাইবান্ধা	Edit  Delete
27	গাজীপুর	Edit  Delete
28	গোপালগঞ্জ	Edit  Delete

District ID

District Name

Operation

1

2

3

>

Last >

Add District

DISTRICT NAME

☐ CONFIRM!

Save

Figure F: District Configuration

Here a panel of saved Districts is listed under 'District List' which are delimited by a pagination of 10 district names. To 'Edit' or 'Delete' any district name please use the operational option right corner of the relative district row. 'Edit' operation will enable a form to modify the relative district information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a district information just click on 'Delete' right corner of the relative district row and confirm you delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new district information use the 'Add District' panel, provide the 'District Name', click on 'Confirm' check box and press 'Save' button.

### 3.1.2 Upazilla

To configure administrative thana/upazillas of Bangladesh you have to navigate 'Basic Configuration > Upzilla' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of upazilla configuration (as shown on Figure – G).

BASIC CONFIGURATION

Upazilla List

Upazilla ID	Upazilla Name	District Name	Operation
1004	কচুয়া	বাগেরহাট	Edit  Delete
1002	চিতলমারী	বাগেরহাট	Edit  Delete
1003	ফকিরহাট	বাগেরহাট	Edit  Delete
1001	বাগেরহাট সদর	বাগেরহাট	Edit  Delete
1006	মংলা	বাগেরহাট	Edit  Delete
1007	মোরেলগঞ্জ	বাগেরহাট	Edit  Delete
1005	মোল্লাহাট	বাগেরহাট	Edit  Delete
1008	রামপাল	বাগেরহাট	Edit  Delete
1009	শরণখোলা	বাগেরহাট	Edit  Delete
1101	আলী কদম	বান্দরবান	Edit  Delete

Upazilla ID

Upazilla Name

District Name

Operation

1

2

3

>

Last >

Add Upazilla

DISTRICT NAME

জেলা নাম

UPAZILLA NAME

\* Click to Find Quick!

☐ CONFIRM!

Save

Figure G: Upazilla Configuration

Here a panel of saved Upazilla is listed under 'Upazilla List' which are delimited by a pagination of 10 upazilla names. To 'Edit' or 'Delete' any upazilla name please use the operational option right corner of the relative upazilla row. 'Edit' operation will enable a form to modify the relative upazilla information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a upazilla information just click on 'Delete' right corner of the relative upazilla row and confirm you delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new upazilla information use the 'Add District' panel, provide corresponding the 'District Name', 'Upazilla Name' click on 'Confirm' check box and press 'Save' button.

### 3.1.3 Political Party

To configure registered political parties of Bangladesh you have to navigate 'Basic Configuration > Political Party' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of political party configuration (as shown on Figure – H).

BASIC CONFIGURATION

Political Party List

Party ID	Party Name	Party Nick	Operation
111	জাতীয় পার্টি - জেপি	জেপি - ১	Edit  Delete
112	জাতীয় সমাজতান্ত্রিক দল-জেএসডি	জেএসডি	Edit  Delete
114	জাতীয় সমাজতান্ত্রিক দল-জেএসডি	জেএসডি	Edit  Delete
121	ন্যাশনাল পিপলস পার্টি	পিপলস পার্টি	Edit  Delete
125	প্রগতিশীল গণতান্ত্রিক দল	প্রগতিশীল দল	Edit  Delete
133	প্রযোজ্য নয়	প্রযোজ্য নয়	Edit  Delete
101	বাংলাদেশ আওয়ামী লীগ	আওয়ামী লীগ	Edit  Delete
130	বাংলাদেশ কল্যাণ পার্টি	কল্যাণ পার্টি	Edit  Delete
119	বাংলাদেশ খেলাফত আন্দোলন	খেলাফত আন্দোলন	Edit  Delete
127	বাংলাদেশ জাতীয় পার্টি	জাতীয় পার্টি - ১	Edit  Delete

Party ID

Party Name

Party Nick

Operation

<

1

2

3

4

>

Add Political Party

POLITICAL PARTY NAME

POLITICAL PARTY NICK

☐ CONFIRM!

Save

Figure H: Political Party Configuration

Here a panel of saved Political Party is listed under 'Political Party List' which is delimited by a pagination of 10 political party names. To 'Edit' or 'Delete' any political party name please use the operational option right corner of the relative political party row. 'Edit' operation will enable a form to modify the relative political party information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a political party information just click on 'Delete' right corner of the relative political party row and confirm you delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new political party information use the 'Add Political Party' panel, provide the 'Political Party Name', 'Political Party Nick' and click on 'Confirm' check box and press 'Save' button.

### 3.1.4 Government Tenure

To configure government tenure of Bangladesh you have to navigate 'Basic Configuration > Government Tenure' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of government tenure configuration (as shown on Figure – I).

**BASIC CONFIGURATION**

**Government Tenure List**

Tenure ID	Government Name	Party Name	Start Date	End Date	Status	Operation
10101	নবম জাতীয় সংসদ - ২০০৯	বাংলাদেশ আওয়ামী লীগ	2009-01-01	2014-01-01	বর্তমান	<a href="#">Edit</a> <a href="#">Delete</a>

**Add Government Tenure**

PARTY NAME:  GOVERNMENT NAME:  START DATE:  END DATE:  STATUS:

\* Click to Find Quick!

☐ CONFIRM!

Figure I: Government Tenure Configuration

Here a panel of saved Government Tenure is listed under 'Government Tenure List' which is delimited by a pagination of 10 government tenure names. To 'Edit' or 'Delete' any government tenure name please use the operational option right corner of the relative government tenure row. 'Edit' operation will enable a form to modify the relative government tenure information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a government tenure information just click on 'Delete' right corner of the relative government tenure row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new government tenure information use the 'Add Government Tenure' panel, provide the 'Political Party Name', 'Government Tenure Name', 'Start Date', 'End Date', 'Status' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

### 3.1.5 Constituency

To configure constituency of Bangladesh you have to navigate 'Basic Configuration > Constituency' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of constituency configuration (as shown on Figure – J).

BASIC CONFIGURATION

Constituency List

Constituency ID	Constituency Name	District Name	Operation
1001	৯৫ বাগেরহাট-১	বাগেরহাট	Edit  Delete
1002	৯৬ বাগেরহাট-২	বাগেরহাট	Edit  Delete
1003	৯৭ বাগেরহাট-৩	বাগেরহাট	Edit  Delete
1004	৯৮ বাগেরহাট-৪	বাগেরহাট	Edit  Delete
1101	৩০০ পার্বত্য বান্দরবান	বান্দরবান	Edit  Delete
1201	১০৯ বরগুনা-১	বরগুনা	Edit  Delete
1202	১১০ বরগুনা-২	বরগুনা	Edit  Delete
1301	১১৯ বরিশাল-১	বরিশাল	Edit  Delete
1302	১২০ বরিশাল-২	বরিশাল	Edit  Delete
1303	১২১ বরিশাল-৩	বরিশাল	Edit  Delete

1

2

3

>

Last >

Add Constituency

DISTRICT NAME

জেলা নাম

\* Click to Find Quick!

CONSTITUENCY NAME

☐ CONFIRM!

Save

Figure J: Constituency Configuration

Here a panel of saved constituency is listed under 'Constituency List' which is delimited by a pagination of 10 constituency names. To 'Edit' or 'Delete' any constituency name please use the operational option right corner of the relative constituency row. 'Edit' operation will enable a form to modify the relative constituency information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a constituency information just click on 'Delete' right corner of the relative constituency row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new constituency information use the 'Add Constituency' panel, provide the 'District Name', 'Constituency Name' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

### 3.1.6 Parliament Member

To configure parliament member you have to navigate 'Basic Configuration > Parliament Member' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of parliament member configuration (as shown on Figure – K).

BASIC CONFIGURATION

Parliament Member List

Member ID	Member Name	Government Tenure	Constituency	Operation
100101	শেখ হাসিনা	নবম জাতীয় সংসদ - ২০০৯	৯৫ বাগেরহাট-১	<a href="#">Edit</a> <a href="#">Delete</a>
100201	মীর শওকত আলী বাদশা	নবম জাতীয় সংসদ - ২০০৯	৯৬ বাগেরহাট-২	<a href="#">Edit</a> <a href="#">Delete</a>
100301	হাবিবুল নাহার	নবম জাতীয় সংসদ - ২০০৯	৯৭ বাগেরহাট-৩	<a href="#">Edit</a> <a href="#">Delete</a>
100401	মোঃ মোজাম্মেল হোসেন	নবম জাতীয় সংসদ - ২০০৯	৯৮ বাগেরহাট-৪	<a href="#">Edit</a> <a href="#">Delete</a>
110101	বীর বাহাদুর উ শৈ চিং	নবম জাতীয় সংসদ - ২০০৯	৩০০ পার্বত্য বান্দরবান	<a href="#">Edit</a> <a href="#">Delete</a>
120101	ধীরেন্দ্র চন্দ্র দেবনাথ	নবম জাতীয় সংসদ - ২০০৯	১০৯ বরগুনা-১	<a href="#">Edit</a> <a href="#">Delete</a>
120201	গোলাম সবুর	নবম জাতীয় সংসদ - ২০০৯	১১০ বরগুনা-২	<a href="#">Edit</a> <a href="#">Delete</a>
130101	তালুকদার মোঃ ইউনুস	নবম জাতীয় সংসদ - ২০০৯	১১৯ বরিশাল-১	<a href="#">Edit</a> <a href="#">Delete</a>
130201	মোঃ মনিরুল ইসলাম	নবম জাতীয় সংসদ - ২০০৯	১২০ বরিশাল-২	<a href="#">Edit</a> <a href="#">Delete</a>
130301	গোলাম কিবরিয়া টিপু	নবম জাতীয় সংসদ - ২০০৯	১২১ বরিশাল-৩	<a href="#">Edit</a> <a href="#">Delete</a>

1
2
3
>
Last >

Add Parliament Member

GOVERNMENT
DISTRICT
CONSTITUENCY
PARTY

মেয়াদকাল
জেলায় ন
নির্বাচনী এলাকা
দলের নাম

\* Click to Find Quick!

MEMBER NAME

Figure K: Parliament Member Configuration

Here a panel of saved parliament member is listed under 'Parliament Member List' which is delimited by a pagination of 10 parliament member names. To 'Edit' or 'Delete' any parliament member name please use the operational option right corner of the relative parliament member row. 'Edit' operation will enable a form to modify the relative parliament member information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a parliament member information just click on 'Delete' right corner of the relative parliament member row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new parliament member information use the 'Add Parliament Member' panel, provide the 'Government Tenure', 'District Name', 'Constituency', 'Political Party', 'Member Name' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.



### 3.1.7 Ministry

To configure ministry you have to navigate 'Basic Configuration > Ministry' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of ministry configuration (as shown on Figure – L).

BASIC CONFIGURATION

**Ministry List**

Ministry ID	Ministry Name	Ministry Email	Ministry Mobile	Assigned To	Operation
113	কৃষি মন্ত্রণালয়	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
114	খাদ্য ও দুর্যোগ ব্যবস্থাপনা মন্ত্রণালয়	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
115	খাদ্য বিভাগ	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
104	জনপ্রশাসন মন্ত্রণালয়	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
116	দুর্যোগ ব্যবস্থাপনা ও ত্রাণ বিভাগ	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
148	পানি সম্পদ মন্ত্রণালয়	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
100	বঙ্গবন	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
105	বাংলাদেশ সরকারি কর্ম কমিশন	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
134	ভূমি মন্ত্রণালয়	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>
102	মন্ত্রিপরিষদ বিভাগ	tajul.islam@promiti.com	1680355603	মহাপরিচালক-১	<a href="#">Edit</a> <a href="#">Delete</a>

1 2 3 > Last >

**Add Ministry**

MINISTRY NAME

MINISTRY E-MAIL

MINISTRY MOBILE NO.

\* 10 digit mobile number to deliver SMS of any update or notification of PMCM (Exmp. 1680355603).

ASSIGNED TO PMO-DG

দায়িত্বপ্রাপ্ত মহাপরিচালক

\* Click to Find Quick!

ASSIGNED TO PMO-DIRECTOR

দায়িত্বপ্রাপ্ত পরিচালক

\* Click to Find Quick!

Figure L: Ministry Configuration

Here a panel of saved ministry is listed under 'Ministry List' which is delimited by a pagination of 10 ministry names. To 'Edit' or 'Delete' any ministry name please use the operational option right corner of the relative ministry row. 'Edit' operation will enable a form to modify the relative ministry information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a ministry information just click on 'Delete' right corner of the relative ministry row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new ministry information use the 'Add Ministry' panel, provide the 'Ministry Name', 'Ministry E-mail Address', 'Ministry Contact Mobile No.', 'Name of PMO Director General assign under', 'Name of PMO Director assigned under' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

### 3.1.8 Executing Authority

To configure executing authority you have to navigate 'Basic Configuration > Executing Authority' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of executing authority configuration (as shown on Figure – M).

BASIC CONFIGURATION

Executing Authority List

Authority ID	Authority Name	Authority Email	Authority Mobile	Operation
159005	অভ্যন্তরীণ সম্পদ বিভাগ	sakib@promiti.com	1680355603	Edit  Delete
159003	চট্টগ্রাম কাস্টম হাউস	sakib@promiti.com	1680355603	Edit  Delete
159001	জাতীয় রাজস্ব বোর্ড	sakib@promiti.com	1680355603	Edit  Delete
159002	জাতীয় সংসদ পরিদপ্তর	sakib@promiti.com	1680355603	Edit  Delete
159004	ঢাকা কাস্টম হাউস	sakib@promiti.com	1680355603	Edit  Delete
106009	অফিস অফ দি কন্ট্রোলার জেনারেল অফ এক্সাইজিটস	sakib@promiti.com	1680355603	Edit  Delete
106012	অর্থ বিভাগ	sakib@promiti.com	1680355603	Edit  Delete
106003	ইনভেস্টমেন্ট কর্পোরেশন অব বাংলাদেশ	sakib@promiti.com	1680355603	Edit  Delete
106007	কর্মসংস্থান ব্যাংক	sakib@promiti.com	1680355603	Edit  Delete
106005	চট্টগ্রাম স্টক এক্সচেঞ্জ	sakib@promiti.com	1680355603	Edit  Delete
Authority ID	Authority Name	Authority Email	Authority Mobile	Operation

1
2
3
>
Last >

Add Executing Authority

MINISTRY NAME

মন্ত্রণালয়ের নাম

\* Click to Find Quick!

AUTHORITY NAME

AUTHORITY E-MAIL

Figure M: Executing Authority Configuration

Here a panel of saved executing authority is listed under 'Executing Authority List' which is delimited by a pagination of 10 executing authority names. To 'Edit' or 'Delete' any executing authority name please use the operational option right corner of the relative executing authority row. 'Edit' operation will enable a form to modify the relative executing authority information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a executing authority information just click on 'Delete' right corner of the relative executing authority row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new executing authority information use the 'Add Executing Authority' panel, provide the 'Ministry Name', 'Authority Name', 'Authority E-mail Address', 'Authority Contact Mobile No.' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

### 3.1.9 Notification Authority

To configure notification authority you have to navigate 'Basic Configuration > Notification Authority' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of notification authority configuration (as shown on Figure – N).

BASIC CONFIGURATION

Notification Officer List

Officer ID	Officer Name	Email To	SMS To	Default	Operation
100	পরিচালক - ১৫	dir15@pmo.gov.bd	1680355603	সচল	Edit  Delete
102	সহকারী প্রোগ্রামার	aprog@pmo.gov.bd	1913259387	সচল	Edit  Delete
101	সিস্টেম এনালিস্ট	mizan@pmo.gov.bd	1819245082	সচল	Edit  Delete
103	সিস্টেম এ্যাডমিন	sakib@promiti.com	1199486164	সচল	Edit  Delete
Authority ID	Authority Name	Email To	SMS To	Default	Operation

Add Notification Officer

NOTIFICATION OFFICER

NOTIFICATION EMAIL

NOTIFICATION MOBILE NO.

STATUS

অবস্থা

\* 10 digit mobile number to deliver SMS of any update or notification of PMCM (Exmp. 1680355603).

☐ CONFIRM!

Save

Figure N: Notification Authority Configuration

Here a panel of saved notification authority is listed under 'Notification Authority List' which is delimited by a pagination of 10 notification authority names. To 'Edit' or 'Delete' any notification authority name please use the operational option right corner of the relative notification authority row. 'Edit' operation will enable a form to modify the relative notification authority information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a notification authority information just click on 'Delete' right corner of the relative notification authority row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new notification authority information use the 'Add Notification Authority' panel, provide the 'Notification Officer Name', 'Notification E-mail Address', 'Notification Contact Mobile No.', 'Status' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

### 3.1.10 Project/Commitment Status

To configure project/commitment status you have to navigate 'Basic Configuration > Project/Commitment Status' from the top menu (as shown on Figure – E). This will redirect you to the sub-module page of project/commitment status configuration (as shown on Figure – O).

**BASIC CONFIGURATION**

**Status List**

Status ID	Status Name	Operation
13	অপেক্ষমান	Edit  Delete
18	উদ্যোগ বিহীন	Edit  Delete
12	ডিপিপি প্রক্রিয়াধীন	Edit  Delete
16	পরিত্যক্ত	Edit  Delete
17	প্রাথমিক উদ্যোগ গ্রহীত	Edit  Delete
11	বাস্তবায়নাধীন	Edit  Delete
10	বাস্তবায়িত	Edit  Delete

**Add Project Status**

STATUS NAME

☐ CONFIRM!

Figure O: Project/Commitment Status Configuration

Here a panel of saved project/commitment status is listed under 'Project/Commitment Status List' which is delimited by a pagination of 10 project/commitment status names. To 'Edit' or 'Delete' any project/commitment status name please use the operational option right corner of the relative project/commitment status row. 'Edit' operation will enable a form to modify the relative project/commitment status information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a project/commitment status information just click on 'Delete' right corner of the relative project/commitment status row and confirm your delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

To add a new project/commitment status information use the 'Add Project/Commitment Status' panel, provide the 'Status Name' and click on 'Confirm' check box and press 'Save' button.

On the commitment monitoring tool, as off the default language is 'English' if you want to type on 'Bengali' just right click on the respective input box or text area (as shown on Figure – C1) and you will get the keyboard layout option. After choosing the keyboard layout system will enable the Bengali option for the selected input box or text area only.

## Chapter 4

# 4 Commitment Monitoring

### 4.1 Commitment Monitoring (Prime Minister's Office Use Only)



Figure P: Commitment Monitoring Home Page

If you are an Prime Minister's Office user of the commitment monitoring system you will be redirected after login to this 'Commitment Monitoring Home Page' (as shown on Figure – P). From this module you can control the Honorable Prime Minister's Commitments/Directives. The components under 'Commitment Monitoring' menu (as shown on Figure – P) are:

- Commitment Summary
- Add New Commitment/Directive
- Edit/Delete Existing Commitment/Directive
- Monitor Commitment/Directive
- Commitment Report

### 4.1.1 Commitment Summary

To obtain an overview of Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitment Summary' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of commitment summary (as shown on Figure – Q).

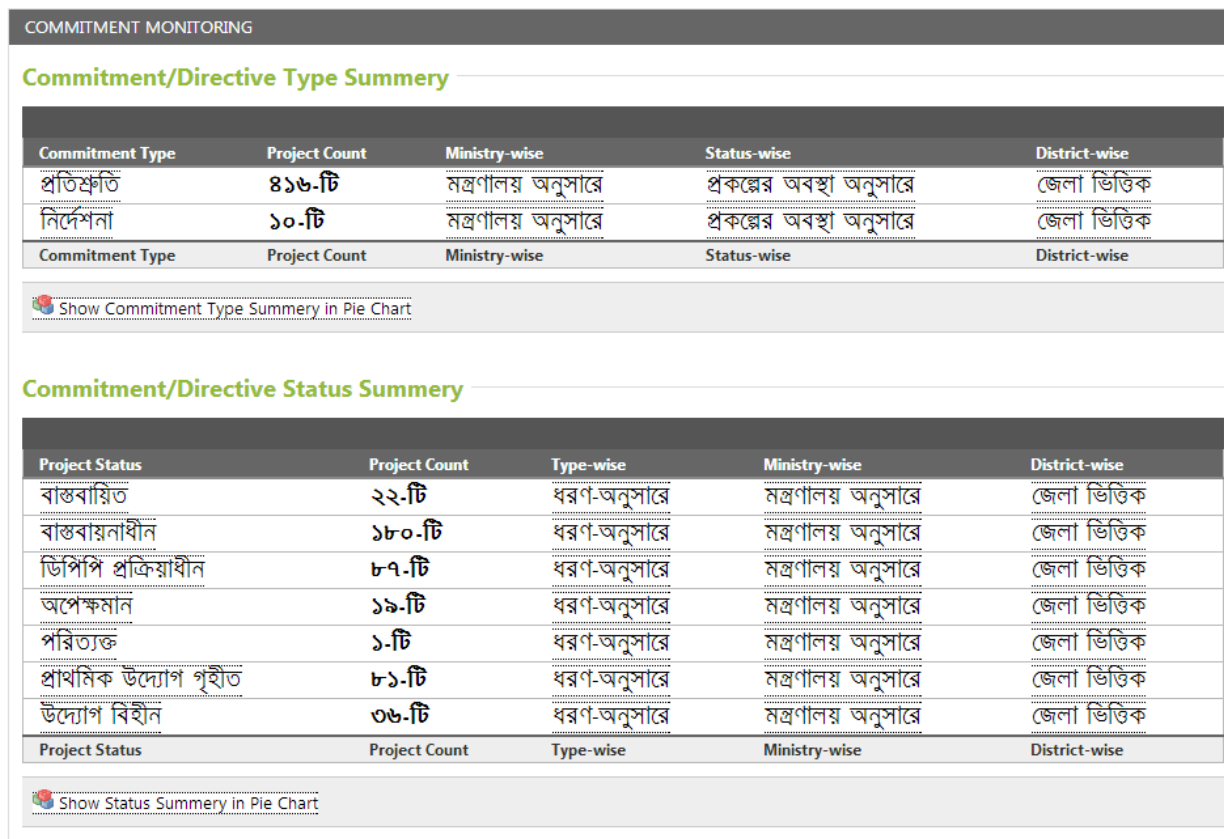


Figure Q: Commitment Summary

Here panels of various type of commitment hierarchical summary are listed under titles as 'Commitment/Directive Type Summary', 'Commitment/Directive Status Summary', 'Commitment District Summary' and 'Commitment District Summary'. To view the detail of a summary user the pre-defined filtering options started from 3<sup>rd</sup> right column of each summary list (as shown on Figure – Q).

For example, if you want to view a summary of Ministry wise under process commitment/directives just click on 'Ministry wise' link right of the relative project status and you will get the overview.

Each type of summary list are contains in-depth filtering options what should you require to get an at-a-glance overview of the Prime Minister's Commitments/Directives.

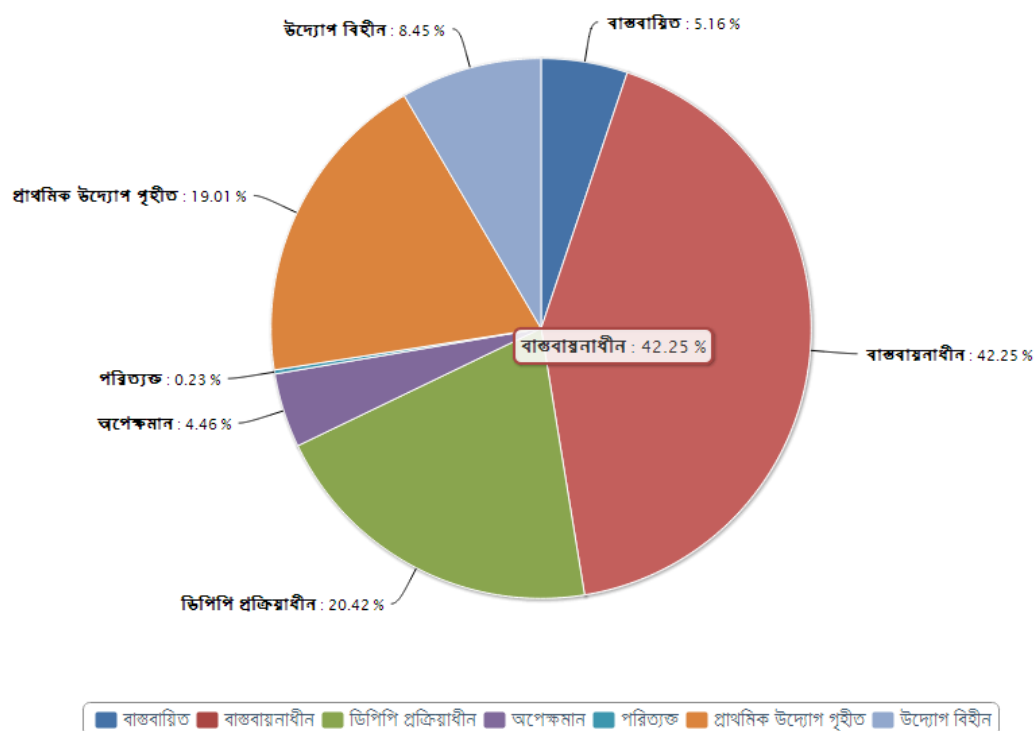


Figure R: Status Summary in Pie Chart

Each type of summary list also contains a graphical overview with pie-chart which can be visible by clicking 'Show Summary in Pie Chart' of each relative summary segment (as shown on Figure – R).



### 4.1.2 Add New Commitment/Directive

To add a new Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitments' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of commitments (as shown on Figure – S). From the bottom panel as 'Add PM Commitment/Directive' you can add a new commitment/directive given by Honorable Prime Minister.

**Add PM Commitment/Directive**

COMMITMENT/DIRECTIVE TYPE *	প্রতিশ্রুতি/নির্দেশনার ধরন	GOVERNMENT TENURE *	নবম জাতীয় সংসদ - ২০০৯
DISTRICT *	জেলার নাম	UPAZILLA *	খানার নাম
CONSTITUENCY *	নির্বাচনী এলাকা		
COMMITMENT/DIRECTIVE TITLE *			
COMMITMENT DATE *		COMMITMENT LOCATION *	
REFERENCE NO.		ATTACHMENT (*DOC/DOCX/PDF)	Choose File No file chosen
MINISTRY NAME *	দায়িত্বপ্রাপ্ত মন্ত্রণালয়ের নাম	EXECUTING AUTHORITY *	দায়িত্ব প্রাপ্ত সংস্থার নাম
PROJECT START DATE		PROJECT END DATE	
PROJECT STATUS *	প্রকল্পের অবস্থা		
PROJECT DIRECTOR NAME		PROJECT DIRECTOR DESIGNATION	

Figure S: Add New Commitment/Directive

To add new commitment/directive provide the 'Commitment/Directive Type', 'Government Tenure', 'District', 'Upazilla', 'Constituency', 'Commitment/Directive Title', 'Commitment Date', 'Commitment Location', 'Reference No.', 'Attachments', 'Ministry Name', 'Executing Authority Name', 'Project Start Date', 'Project End Date', 'Project Status', 'Project Director Name', 'Project Director Designation', 'Description of Commitment/Directive' and 'Notification E-mail Addresses' and click on 'Confirm' check box and press 'Save' button.

Fields marked with red star (\*) are mandatory to saving a new commitment or directive.

Here 'Commitment/Directive Type' stands for whether it is a directive or commitment, 'Government Tenure' stands for in which government tenure the commitment was given, 'District', 'Upazilla', 'Constituency' stands for where the commitment will be implemented or facilitate, 'Commitment/Directive Title' stands for summery heading of commitment, 'Commitment Date' stands for when the commitment was given, 'Commitment Location' stands for where the commitment was given, 'Reference No.' stands for PMO issue letter ref. number, 'Attachments' stands for any related documents (if any), 'Ministry Name', 'Executing Authority Name' stands for by which ministry and



authority will be monitor or execute the commitment/directive, 'Project Start Date' stands for when the project was initiated, 'Project End Date' stands for when the project was closed if finished or rejected, 'Project Status' stands for current status/progress of commitment/directive, 'Project Director Name' stands for project director name of relative project (if any), 'Project Director Designation' stands for designation of assigned project director (if any), 'Description of Commitment/Directive' stands for brief description of given commitment/directive by Honorable Prime Minister and 'Notification E-mail Addresses' stands for to whom this commitment directive will be notified via e-mail.

Once you save a new commitment/directive an auto generated e-mail will be delivered to the provided 'Notification E-mail Addresses' along with a prior SMS notification to the respective Ministry and Executive Authority contact mobile number.

### 4.1.3 Edit/Delete Existing Commitment/Directive

To edit an existing Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitments' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of commitments (as shown on Figure – S). Here a panel of saved commitment/directives is listed under 'Commitment/Directive List' which are delimited by a pagination of 10 commitment/directives. To 'Edit' or 'Delete' a commitment/directive please use the operational option right corner of the relative commitment/directive row. 'Edit' operation will enable a form to modify (as shown on Figure – T) the relative commitment/directive information and after finish modification just click on 'Confirm' check box and press 'Save' button. To 'Delete' a commitment/directive information just click on 'Delete' right corner of the relative commitment/directive row and confirm you delete operation. Beware of that, once you deleted any information with confirmation will not be recoverable.

COMMITMENT/DIRECTIVE MONITORING

### Edit PM Commitment/Directive

COMMITMENT/DIRECTIVE TYPE *	প্রতিশ্রুতি	GOVERNMENT TENURE *	নবম জাতীয় সংসদ - ২০০৯
DISTRICT *	প্রযোজ্য নয়	UPAZILLA *	প্রযোজ্য নয়
CONSTITUENCY *	প্রযোজ্য নয়		
COMMITMENT/DIRECTIVE TITLE *	সরকারী তোলারাম কলেজকে ২টি বাস প্রদান		
COMMITMENT DATE *	2011-04-17	COMMITMENT LOCATION *	বিভিন্ন সময়ে প্রতিশ্রুতি দিয়েছিলেন
REFERENCE NO.	০৩.০৭২.০৩৬.০১.০০.০০৫-২০১২-১০০	ATTACHMENT (*DOC/DOCK/PDF)	Choose File No file chosen * No Attachment Uploaded Yet!
MINISTRY NAME *	জনপথ বিভাগ	EXECUTING AUTHORITY *	বাংলাদেশ সড়ক পরিবহন কর্তৃক
PROJECT START DATE		PROJECT END DATE	
PROJECT STATUS *	বাস্তবায়িত		
PROJECT DIRECTOR NAME		PROJECT DIRECTOR DESIGNATION	

B I S | | | |

Figure T: Edit Existing Commitment/Directive

After editing a commitment/directive, system will auto generate an e-mail to the respective ministry, executing authority, notification authority etc.

#### 4.1.4 Monitor Commitment/Directive

To monitor an existing Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitments' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of commitments (as shown on Figure – S). Here a panel of saved commitment/directives is listed under 'Commitment/Directive List' which are delimited by a pagination of 10 commitment/directives. To 'Monitor' a commitment/directive please use the operational option right corner of the relative commitment/directive row. 'Monitor' operation will enable a detail page of selected commitment/directive to monitor (as shown on Figure – U).

**Monitoring/Progress Comments List (Published)**

Comment Date	Comments	Comments By	Published
2012-08-28	পুলিশের জন্য ইতোমধ্যে ৩০৬টি ক্যাডার এ ২৩,৫৭৩টি নন-ক্যাডারসহ মোট ২৩,৮৯৭টি পদ সৃজন করা হয়েছে। অবশিষ্ট ৪২৭টি ক্যাডার ও ৭,৭২৫টি নন-ক্যাডার মোট ৮,১২৫টি পদ সৃজনের প্রস্তাব প্রক্রিয়াধীন রয়েছে। বিস্তারিত	স্বরাষ্ট্র মন্ত্রণালয়	প্রকাশিত

**Monitoring/Progress Comments List (Saved as Draft)**

Comment Date	Comments	Comments By	Published	Operation
Comment Date	Comments	Comments By	Published	Operation

**Add Monitoring/Progress Comments**

COMMENT DATE:  PROJECT STATUS:  PUBLISH STATUS:

COMMITMENT/DIRECTIVE MONITORING/PROGRESS COMMENT

**B I S** | | |

Figure U: Monitoring Commitment/Directive

In this monitoring page a segment of Published comment list and a drafted comment list will be listed. Published commitment list stands for comments which were commented by relative ministry, authority or PM office which cannot be modified/deleted and displayed to all stack-holders. And the drafted comments lists are stands for comments that can be modify/delete until the comment status set as 'Published'.

All the comments are sorted by comment date thus can observe the detail of a commitment/directive. You can also print the PM office Issue letter by clicking 'Issue Notification Letter' for administrative purposes.

To edit a drafted comment just click on 'Edit' option from operation column right of the respective comment and use the edit panel, confirm your action by checking 'Confirm' and click on 'Save' button.

### 4.1.5 Commitment Report

To view/print all the Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitment Report' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of commitment report (as shown on Figure – V). Here a panel of saved commitment/directives is listed under 'Commitment/Directive List' To 'Print' the list just click on 'Print Preview' and a new window with printable view of commitment/directive opened for printing.

Commitment List					
মাননীয় প্রধানমন্ত্রী কর্তৃক প্রদত্ত প্রতিশ্রুতি/নির্দেশনা এবং বাস্তবায়ন প্রতিবেদন					
প্রতিবেদন প্রস্তুতের তারিখ: ৩১-১০-২০১২					
Print Preview Cancel					
ক্র. নং	মাননীয় প্রধানমন্ত্রীর প্রতিশ্রুতি/নির্দেশনা	কত তারিখে দিয়েছেন	বাস্তবায়নে দায়িত্বপ্রাপ্ত মন্ত্রণালয়/সংস্থা	হার (%) বাস্তবায়নে গৃহীত ব্যবস্থা ও অগ্রগতি	সমাপ্তির সম্ভাব্য সময়
(১)	যুবদের প্রশিক্ষণ ও কর্মসংস্থানের সুযোগ সৃষ্টির লক্ষে সিরাজগঞ্জে মেরিন টেকনোলজি ইনিস্টিটিউট প্রতিষ্ঠা করা  উপজেলা: সিরাজগঞ্জ সদর, জেলা: সিরাজগঞ্জ	০৯-০৪-২০১১ (১ বছর ৬ মাস ২৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মেরিন টেকনোলজি প্রতিষ্ঠানসমূহের নিয়ন্ত্রণকারী মন্ত্রণালয় শ্রম ও কর্মসংস্থান মন্ত্রণালয়। এ ধরনের মেরিন টেকনোলজি প্রতিষ্ঠার বিষয়ে শ্রম ও কর্মসংস্থান মন্ত্রণালয়ের অধীন জনসংস্থান ও প্রশিক্ষণ অধিদপ্তর কর্তৃক বাস্তবায়নের দায়িত্ব প্রদান করা যেতে পারে।	উদ্যোগ বিহীন
(২)	নারায়ণগঞ্জ মেরিন ইনস্টিটিউটকে মেরিন একাডেমীতে উন্নীতকরণ  উপজেলা: নারায়ণগঞ্জ সদর, জেলা: নারায়ণগঞ্জ	২০-০৩-২০১১ (১ বছর ৭ মাস ১৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মাননীয় প্রধান মন্ত্রীর প্রতিশ্রুতি দ্রুত বাস্তবায়নের প্রয়োজনীয় পদক্ষেপ গ্রহণের জন্য মেরিন একাডেমিকে অনুরোধ জানানো হয়েছে।	অপেক্ষমান
(৩)	বেসরকারি উদ্যোগে নারায়ণগঞ্জে নৌ কন্টেইনার টার্মিনাল স্থাপনের ব্যবস্থা করা	২০-০৩-২০১১ (১ বছর ৭ মাস ১৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মাননীয় প্রধান মন্ত্রীর প্রতিশ্রুতি দ্রুত বাস্তবায়নের লক্ষ্যে নিম্নবর্ণিত ২টি বেসরকারী প্রতিষ্ঠানকে অভ্যন্তরীণ কন্টেইনার টার্মিনাল নির্মাণের অনুমতি	প্রাথমিক উদ্যোগ গৃহীত

Figure V: Commitment/Directive Report List

## 4.2 Query (Prime Minister's Office Use Only)

### 4.2.1 Open Filter

To filter or search an existing commitment/directive given by Honorable Prime Minister's Commitment/Directive you have to navigate 'Query > Open Filter' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of open filter (as shown on Figure – W).

**QUERY**

**Filter Commitment/Directive**

COMMITMENT/DIRECTIVE TYPE: প্রতিশ্রুতি/নির্দেশনার ধরন

GOVERNMENT: মেয়াদকাল

DISTRICT: জেলার নাম

UPAZILLA: থানার নাম

CONSTITUENCY: নির্বাচনী এলাকা

COMMITMENT/DIRECTIVE TITLE:

REFERENCE FILE SOURCE:

COMMITMENT/DIRECTIVE DATE:

PROJECT STATUS: প্রকল্পের অবস্থা

MINISTRY NAME: দায়িত্বপ্রাপ্ত মন্ত্রণালয়ের নাম

EXECUTING AUTHORITY: দায়িত্ব প্রাপ্ত সংস্থার নাম

☐ CONFIRM!

Figure W: Open Filter

Here the 'Filter Commitment/Directive' form enables you to set the parameters to find a commitment/directive more specifically as you want. The more parameter you select or set the filtering option will deliver more accurate list of commitment/directives.

For example, if you want to find the completed projects/commitments of the current government, implemented at Gopalganj District under the Ministry of Local Government user the parameters as 'Commitment/Directive Type' with 'Commitment', 'Government' with '9<sup>th</sup> National Constituency', 'District' as 'Gopalganj', 'Project Status' as 'Completed' and 'Ministry Name' as 'Ministry of Local Government', confirm your action by clicking 'Confirm' and click on 'Filter' to process your action.

A list of filtered commitments will be appeared on the next page based on your parameters. You can 'Monitor', 'Edit', 'Delete' form the operation column right of each commitment/directive.

### 4.2.2 Commitment Report

To filter or search an existing commitment/directive given by Honorable Prime Minister's Commitment/Directive you have to navigate 'Query > Commitment Report' from the top menu (as shown on Figure – P). This will redirect you to the sub-module page of open filter (as shown on Figure – X).

The screenshot shows a web form titled 'Filter Commitment/Directive' under a 'QUERY' header. The form contains several dropdown menus and text input fields for filtering data. The fields are organized as follows:

- COMMITMENT/DIRECTIVE TYPE:** A dropdown menu with 'প্রতিশ্রুতি/নির্দেশনার ধরন' selected.
- GOVERNMENT:** A dropdown menu with 'মেয়াদকাল' selected.
- DISTRICT:** A dropdown menu with 'জেলার নাম' selected.
- UPAZILLA:** A dropdown menu with 'থানার নাম' selected.
- CONSTITUENCY:** A dropdown menu with 'নির্বাচনী এলাকা' selected.
- COMMITMENT/DIRECTIVE TITLE:** A large empty text input field.
- REFERENCE FILE SOURCE:** An empty text input field.
- COMMITMENT/DIRECTIVE DATE:** An empty text input field.
- PROJECT STATUS:** A dropdown menu with 'প্রকল্পের অবস্থা' selected.
- MINISTRY NAME:** A dropdown menu with 'দায়িত্বপ্রাপ্ত মন্ত্রণালয়ের নাম' selected.
- EXECUTING AUTHORITY:** A dropdown menu with 'দায়িত্ব প্রাপ্ত সংস্থার নাম' selected.

At the bottom of the form, there is a 'CONFIRM!' checkbox and a red 'Filter' button.

Figure X: Filtered Commitment Report

Here the 'Filter Commitment/Directive' form enables you to set the parameters to find a commitment/directive more specifically as you want. The more parameter you select or set the filtering option will deliver more accurate list of commitment/directives.

For example, if you want to find the completed projects/commitments of the current government, implemented at Gopalganj District under the Ministry of Local Government user the parameters as 'Commitment/Directive Type' with 'Commitment', 'Government' with '9<sup>th</sup> National Constituency', 'District' as 'Gopalganj', 'Project Status' as 'Completed' and 'Ministry Name' as 'Ministry of Local Government', confirm your action by clicking 'Confirm' and click on 'Filter' to process your action.

A list of filtered commitments will be appeared on the next page based on your parameters. You can print the list by clicking 'Print Preview' and a new window with printable view of commitment/directive opened for printing.

## Chapter 5

# 5 Commitment Monitoring

### 5.1 Commitment Monitoring (Ministry/Authority Use Only)



Figure Y: Commitment Monitoring Home Page

If you are an Prime Minister's Office user of the commitment monitoring system you will be redirected after login to this 'Commitment Monitoring Home Page' (as shown on Figure – Y). From this module you can control the Honorable Prime Minister's Commitments/Directives. The components under 'Commitment Monitoring' menu (as shown on Figure – Y) are:

- Commitment Summary
- Monitor Commitment/Directive
- Commitment Report

### 5.1.1 Commitment Summary

To obtain an overview of Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitment Summary' from the top menu (as shown on Figure – Y). This will redirect you to the sub-module page of commitment summary (as shown on Figure – Z).

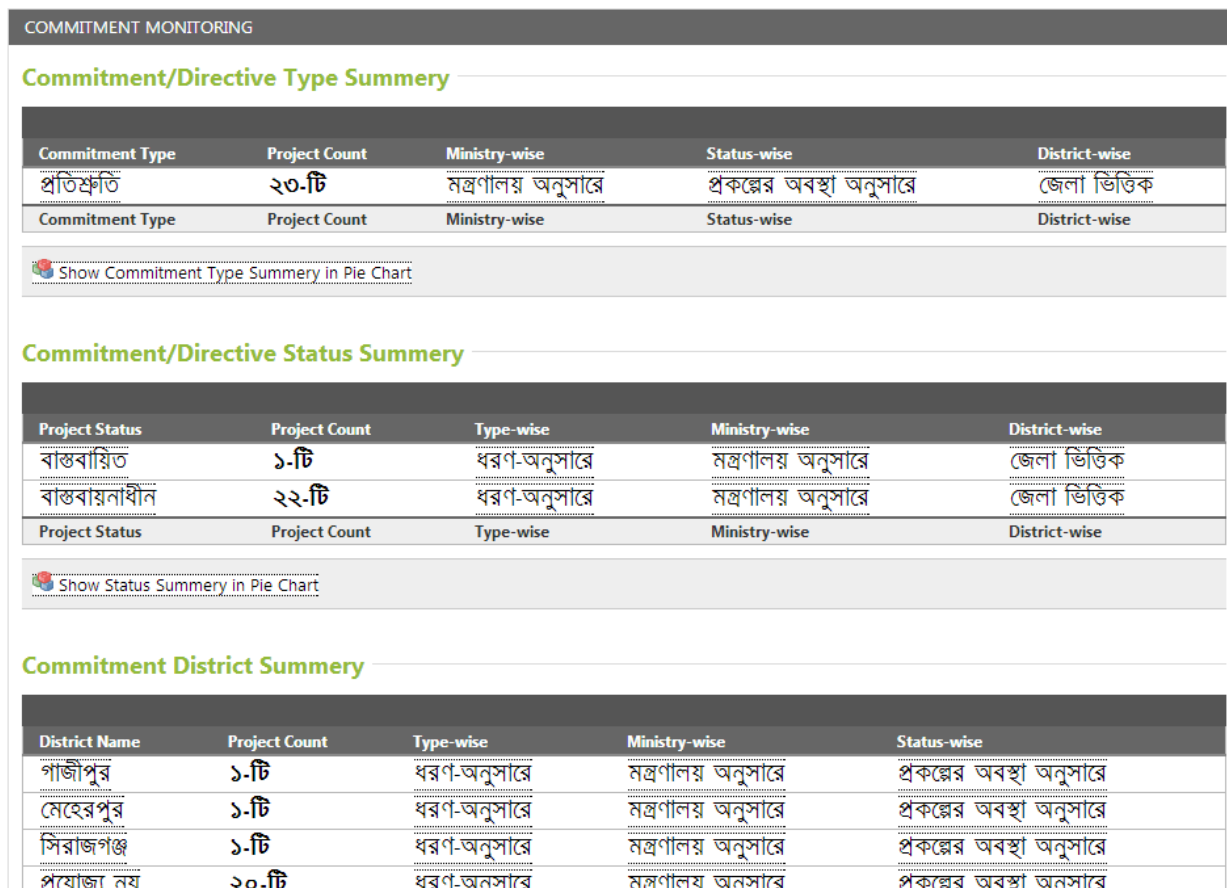


Figure Z: Commitment Summary

Here panels of various type of commitment hierarchical summary are listed under titles as 'Commitment/Directive Type Summary', 'Commitment/Directive Status Summary', 'Commitment District Summary' and 'Commitment District Summary'. To view the detail of a summary use the pre-defined filtering options started from 3<sup>rd</sup> right column of each summary list (as shown on Figure – Z).

For example, if you want to view a summary of Ministry wise under process commitment/directives just click on 'Ministry wise' link right of the relative project status and you will get the overview.

Each type of summary list contains in-depth filtering options what should you require to get an at-a-glance overview of the Prime Minister's Commitments/Directives.



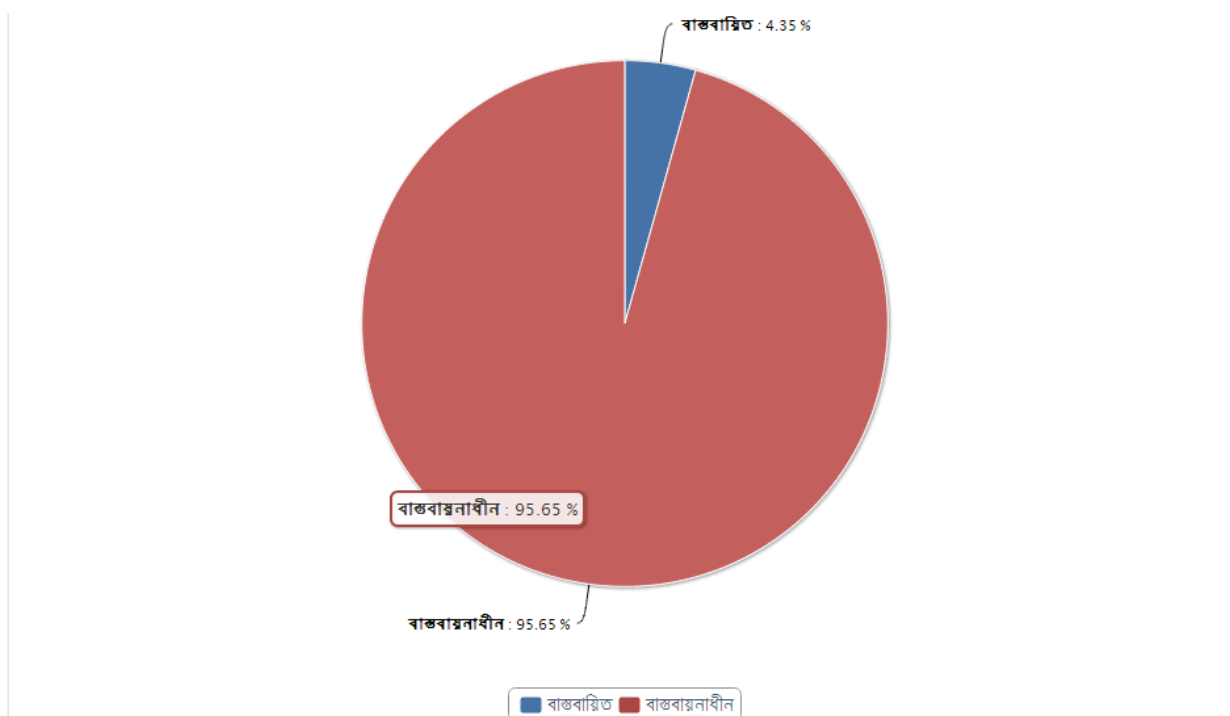


Figure AA: Status Summary in Pie Chart

Each type of summary list also contains a graphical overview with pie-chart which can be visible by clicking 'Show Summary in Pie Chart' of each relative summary segment (as shown on Figure – AA).

### 5.1.2 Monitor Commitment/Directive

To monitor an existing Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitments' from the top menu (as shown on Figure – Y). This will redirect you to the sub-module page of commitments (as shown on Figure – AB). Here a panel of saved commitment/directives is listed under 'Commitment/Directive List' which are delimited by a pagination of 10 commitment/directives. To 'Monitor' a commitment/directive please use the operational option right corner of the relative commitment/directive row. 'Monitor' operation will enable a detail page of selected commitment/directive to monitor (as shown on Figure – AB).

**Monitoring/Progress Comments List (Published)**

Comment Date	Comments	Comments By	Published
2012-08-28	পুলিশের জন্য ইতোমধ্যে ৩০৬টি ক্যাডার এ ২৩,৫৭৩টি নন-ক্যাডারসহ মোট ২৩,৮৯৭টি পদ সৃজন করা হয়েছে। অবশিষ্ট ৪২৭টি ক্যাডার ও ৭,৭২৫টি নন-ক্যাডার মোট ৮,১২৫টি পদ সৃজনের প্রস্তাব প্রক্রিয়াধীন রয়েছে। বিস্তারিত	স্বরাষ্ট্র মন্ত্রণালয়	প্রকাশিত

**Monitoring/Progress Comments List (Saved as Draft)**

Comment Date	Comments	Comments By	Published	Operation
Comment Date	Comments	Comments By	Published	Operation

**Add Monitoring/Progress Comments**

COMMENT DATE:  PROJECT STATUS:  PUBLISH STATUS:

COMMITMENT/DIRECTIVE MONITORING/PROGRESS COMMENT

**B I S** | | |

Figure AB: Monitoring Commitment/Directive

In this monitoring page a segment of Published comment list and a drafted comment list will be listed. Published commitment list stands for comments which were commented by relative ministry, authority or PM office which cannot be modified/deleted and displayed to all stack-holders. And the drafted comments lists are stands for comments that can be modify/delete until the comment status set as 'Published'.

All the comments are sorted by comment date thus can observe the detail of a commitment/directive. You can also print the PM office Issue letter by clicking 'Issue Notification Letter' for administrative purposes.

To edit a drafted comment just click on 'Edit' option from operation column right of the respective comment and use the edit panel, confirm your action by checking 'Confirm' and click on 'Save' button.

### 5.1.3 Commitment Report

To view/print all the Honorable Prime Minister's Commitment/Directive you have to navigate 'Commitment Monitoring > Commitment Report' from the top menu (as shown on Figure – Y). This will redirect you to the sub-module page of commitment report (as shown on Figure – AC). Here a panel of saved commitment/directives is listed under 'Commitment/Directive List' To 'Print' the list just click on 'Print Preview' and a new window with printable view of commitment/directive opened for printing.

Commitment List					
মাননীয় প্রধানমন্ত্রী কর্তৃক প্রদত্ত প্রতিশ্রুতি/নির্দেশনা এবং বাস্তবায়ন প্রতিবেদন					
প্রতিবেদন প্রস্তুতের তারিখ: ৩১-১০-২০১২					
Print Preview Cancel					
ক্র. নং	মাননীয় প্রধানমন্ত্রীর প্রতিশ্রুতি/নির্দেশনা	কত তারিখে দিয়েছেন	বাস্তবায়নে দায়িত্বপ্রাপ্ত মন্ত্রণালয়/সংস্থা	হার (%) বাস্তবায়নে গৃহীত ব্যবস্থা ও অগ্রগতি	সমাপ্তির সম্ভাব্য সময়
(১)	যুবদের প্রশিক্ষণ ও কর্মসংস্থানের সুযোগ সৃষ্টির লক্ষে সিরাজগঞ্জে মেরিন টেকনোলজি ইনিস্টিটিউট প্রতিষ্ঠা করা  উপজেলা: সিরাজগঞ্জ সদর, জেলা: সিরাজগঞ্জ	০৯-০৪-২০১১ (১ বছর ৬ মাস ২৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মেরিন টেকনোলজি প্রতিষ্ঠানসমূহের নিয়ন্ত্রণকারী মন্ত্রণালয় শ্রম ও কর্মসংস্থান মন্ত্রণালয়। এ ধরনের মেরিন টেকনোলজি প্রতিষ্ঠার বিষয়ে শ্রম ও কর্মসংস্থান মন্ত্রণালয়ের অধীন জনসংস্থান ও প্রশিক্ষণ অধিদপ্তর কর্তৃক বাস্তবায়নের দায়িত্ব প্রদান করা যেতে পারে।	উদ্যোগ বিহীন
(২)	নারায়ণগঞ্জ মেরিন ইনস্টিটিউটকে মেরিন একাডেমীতে উন্নীতকরণ  উপজেলা: নারায়ণগঞ্জ সদর, জেলা: নারায়ণগঞ্জ	২০-০৩-২০১১ (১ বছর ৭ মাস ১৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মাননীয় প্রধান মন্ত্রীর প্রতিশ্রুতি দ্রুত বাস্তবায়নের প্রয়োজনীয় পদক্ষেপ গ্রহণের জন্য মেরিন একাডেমিকে অনুরোধ জানানো হয়েছে।	অপেক্ষমান
(৩)	বেসরকারি উদ্যোগে নারায়ণগঞ্জে নৌ কন্টেইনার টার্মিনাল স্থাপনের ব্যবস্থা করা	২০-০৩-২০১১ (১ বছর ৭ মাস ১৬ দিন অতিবাহিত)	নৌ -পরিবহন মন্ত্রণালয়/নৌ -পরিবহন মন্ত্রণালয়	মাননীয় প্রধান মন্ত্রীর প্রতিশ্রুতি দ্রুত বাস্তবায়নের লক্ষ্যে নিম্নবর্ণিত ২টি বেসরকারী প্রতিষ্ঠানকে অভ্যন্তরীণ কন্টেইনার টার্মিনাল নির্মাণের অনুমতি	প্রাথমিক উদ্যোগ গৃহীত

Figure AC: Commitment/Directive Report List